

### **Queen of Peace Mission Statement**

Queen of Peace School is a Catholic Parish ministry centered in Gospel values and dedicated to the spiritual and educational development of the whole child.

### **Queen of Peace Philosophy**

Queen of Peace School, as part of a Catholic parish community, is committed to teaching the Gospel message, academic excellence, building community, and encouraging service. It is our mission to awaken children to their inherent uniqueness as children of God.

### **Schoolwide Learning Expectations**

As a student at Queen of Peace Catholic School, I will continue to grow and strive to be an example of Christ throughout my life in:

### **Enrollment**

Children must be 3 or 4 years old by September 11, 2014 and must be potty trained.

½ day 3 year old program: 8:15-11:30 M-F

Full day 4 year old program: 8:15-3:15 M,W, Th,F  
8:15-2:15 Tuesdays

Class ratio: 1 adult per 10 students. Class capacity 22 children.

### **Fees**

See School Application

### **Screenings and Assessments**

Your child will be screened using the “Ages and Stages” Questionnaire, and meet with the teacher to do some assessments to create an individualized learning plan for your child. Assessments will continue throughout the year to document progress and to update goals. You will receive feedback from the questionnaire and the assessments.

### **Attendance**

You will sign in your child in the library in the mornings. This is from 8:00-8:15. The children will have some morning work to do as they start each morning. You will sign your child out in the classroom each day at 11:30 (3 year-olds) and 3:15 (4-year-olds). Tuesdays we dismiss at 2:15.

### **School Discipline Policy**

See Parent- Student Handbook

### **Uniform Policy**

See Parent- Student Handbook

### **Emergencies**

See Parent-Student Handbook

## **Medical**

See Parent-Seacher Handbook

## **Open Door Policy**

You are always welcome to come into our classroom! We love having help in the classroom. It is always nice to have an extra set of hands. You will be able to sign up to help at Back to School night in September. Projects can be sent home to prepare if you are unable to volunteer in the classroom. **For the safety of our children, you must complete a background check, and the Called to Protect training before you are able to work in the classroom or volunteer on field trips.**

## **Curriculum**

The Creative Curriculum by Diane Trister Dodge  
Archdiocese of Portland Curriculum by Subject  
Stories of God's Love- Preschool, RCL Benziger

## **Supplies**

A supply list will be available at the school office in June.

## **Personal Belongings**

Each child will need a labeled backpack and lunch box. You may send a blanket and small pillow to have your child use at rest time. The items will stay at school during the week and sent home on Fridays to be cleaned. Show and tell items are to be brought on your child's sharing day and the item needs to fit in their backpack.

## **Meals:**

Snack: We have 2 snacks a day. You provide the snacks for your child. Please send two nutritious small snacks.

Lunch: You have a choice of hot lunch,-to purchase from the school, or pack a lunch for your child.

Milk: Nonfat Chocolate or 2% milk is available for purchase from the school.

### **Birthdays**

Your child may celebrate at school with a simple treat. Please respect others when sending out invitations for home parties. I will only send them from school if your child is inviting everyone or if it is a gender specific party.

### **Daily Routine**

Pre-Kindergarten will join the school for the morning all school assembly. We will then gather our items from the library and move to our classroom. Your child will be responsible for turning in their folders and hanging up their backpacks and coats.

**Circle Time:** Your children will have the opportunity to be calendar helper and flag leader throughout the school year. We will also talk about our daily schedule and share any important information.

**Free Choice Time:** I will work with small groups on learning activities and the children will have free choice time to play in learning activities: blocks, dramatic play, sensory table, puzzles, etc.

**Show and Tell:** Each week there is a theme for show and tell. Your child will have a specific day of the week that will be their sharing day. A monthly calendar will be sent with the themes for the month. The sharing item needs to fit into your child's backpack. This time helps your child speak in front of a group and gives the other children a chance to be an audience and ask questions about an item.

**Recess:** We will have (1) 15-30 minute recess a day as weather permits. We will go to the school playground. We will be the only class on the playground when it is our turn. The children will follow the school recess rules.

**Rest Time:** Sleeping cots are provided for your child. The cots are sanitized each week. Your child will have the same cot each day. Rest

time is 30 minutes. If your child falls asleep, they may sleep for a bit longer. I will talk with parents about the individual needs for each child.

**Music/P.E/ Art/Library:** Pre-Kindergarten 4 -year-old students will participate in all of these school activities. The 3-year-old students will participate as it fits into our daily schedule.

### **Mass**

We attend Mass each Wednesday morning with the school. We begin the school year by attending half of the Mass. In February, we start to attend the full Mass.

### **Prayer**

We participate in morning prayer at the all school morning assembly. We say a prayer before lunch. We say a prayer at the end of the day before dismissal.

We learn: The Sign of the Cross and The Our Father. We also practice The Hail Mary.

### **Field Trips**

Our class will have the opportunity to take some field trips. We will need drivers and chaperones for each trip.